

PERSONAL INFORMATION

Galina Vasileva Kutova



 Bulgaria, gr. Sofia, 1715, Mladost,

 02/91907/ext. 419 

 galina.saykova@gmail.com

Gender Female | Date of birth 31.10.1983 | Nationality Bulgarian

SERVICE

from 03.2023

Position: Assistant at the Department: "Furniture Production"

Company/Organisation: University of Forestry

Location: Sofia city

04.2022 – 03.2023

Position: Organizer training in departments: "Economics and Management of Resources and Nature Use" and "Management and Alternative Tourism"

Company/Organisation: University of Forestry

Location: Sofia city

09.2019 - 03.2022

Position: Sales Specialist

Company/Organisation: Leks Group

Location: Sofia city

08.2008 - 09.2019

Position: Designer, specialized seller - furniture consultant

Company/Organisation: N.K.V.D. – Union Group

Location: Sofia city

EDUCATION AND TRAINING

07.2009 – 07.2012

PhD student

Institution: University of Forestr

Location: Sofia city

Specialty: Furniture Manufacturing

List of main subjects or acquired professional skills: Adhesives and materials for protective - decorative coatings

09.2006 – 06.2008 **Master**
Institution: University of Forestry
Location: Sofia city
Specialty: Woodworking and furniture production; Optional module: Furniture production
List of main subjects or acquired professional skills: Materials and processes for gluing and forming protective decorative coatings, Wood technology, Computer-aided design of furniture

09.2002 – 06.2006 **Bachelor**
Institution: University of Forestry
Location: Sofia city
Specialty: Woodworking and furniture production
List of main subjects or acquired professional skills: Hydrothermal treatment of wood, Adhesives and materials for protective - decorative coatings, Materials science, Construction of furniture, Production of board of wood materials

09.1998 – 05.2002 **Technologist**
Institution: Sava Mladenov School of Forestry and Woodworking
Location: Teteven city
Specialty: Furniture Production
List of main subjects or acquired professional skills: Materials Science (Wood Science), Furniture Construction, Woodworking Machinery, Furniture Technology, Wood Drying

PERSONAL SKILLS AND COMPETENCES

Native language Bulgarian language

Other languages	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Participation in a conversation	Independent oral presentation	
English	B2	B2	B1	B1	B2

Communication skills and competencies Good communication skills acquired during my work as a designer and sales specialist. Excellent teamwork. Personal qualities: emotional stability, tact, communication, loyalty, honesty.

Organizational skills and competencies Very good organizational and management skills acquired during my job as deputy office manager. Personal qualities: flexibility, delegation, physical organization, mental organization, self-motivation, planning.

Computer skills and competences Good command of Microsoft Office package (word processing programs, spreadsheets, presentation program) - Word, Excel, Power Point, Internet. Very good work with Acad and expert command of drawing visualization program Kitchen draw.

Additional courses and certificates English language course - third level Headway

Driving license B, M

MORE INFORMATION

Publications

1. Panayotov, P., Gochev, Zh., **Saykova, G.** (2009) Research of the influence of some factors on the adhesion of protective-decorative coatings to solid wood., Journal of Woodworking and Furniture Production, (1), p.13 -20.
2. **Saykova, G.** (2009) Analysis of methods for testing protective-decorative

- coatings. Innovations in Forest Industry and Engineering Design, p. 259.
3. Panayotov, P., **Saykova, G.**, Gochev, Zh. (2010) Research of the influence of wood roughness on the gloss of protective-decorative coatings. Innovations in Forest Industry and Engineering Design, pp. 211-218.
 4. **Saykova, G.** (2011) Comparative research of the adhesion of protective-decorative films formed with polyurethane and acrylate film-forming compositions. International Scientific Conference for Young Scientists, pp. 23-27.
 5. Panayotov, P., **Saykova, G.** (2011) Comparative research of the adhesion of adhesive films formed with urea formaldehyde and polyvinyl acetate adhesives. Innovations in Forest Industry and Engineering Design, (2), pp. 119-126.
 6. Atanasova K., N. Staneva, **G. Kutova** (2023). Assessment of the microrelief change at priming plywood beech surfaces. Sustainable Development, year XIII, no. 3/2023, c.34-41.

Participation in projects

1. (2009-2010): Comparative research of gluing and decorative films' adhesion towards wood and wood materials - as a member of the team;